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KENNEDY GEOFFREY SARKPOH

CAREER OBJECTIVES

To use my acquired knowledge and experience in solving practical problem to push ahead the cooperate objectives/goals of a growing company whiles advancing my own training in the field of Mining production. Effective and efficient application of managerial and leadership skills is an ultimate career objective.

PERSONAL QUALITIES AND SKILLS

Mining Engineer with extensive knowledge and experience in Explosive Management & Engineering, Production and Optimization of Open Pit Mining, Haulage and Fleet Management, Drilling and Blasting Operations and computing. Exceptional presentation, written and oral communication skills. Smart, proactive, a strong initiator and strategist in situations which call for the development of systems to gain advantage .Possess a sense of ownership and set priorities on assignments to meet targets and takes pride in workmanship with superior safety and quality standards.

EDUCATION

1998 – 2001	Mining Engineering (Diploma), University of Mines and Technology, Tarkwa-Ghana.
1993 – 1995	SSSCE, Gen. Science (Physics, Chemistry, Maths), Achimota School, Accra-Ghana

EXPERIENCE CLASSIFICATION

Job Function	Years' Experience
Mining Engineer	20
Industry	Years' Experience

WORK EXPERIENCE

Explosive manager, Tomsung mining and logistics [June 2025 till date], duties and responsibilities includes;

- Shall be responsible for the overall management and security of explosives on the mine/magazines
- Shall ensure that security and safety arrangements for the transportation and storage of explosives are established and implemented in accordance with LI2177, ref 12,144,154.
- The keys to the magazines are kept properly at a designated area, ref 155.
- Ensure that lightening conductors are tested at least every 6 months in accordance with prescribed storage rules, ref 135,35
- Ensure that records and documentations on all explosive held in the magazines are accurate, up to date and consistence with LI2177(ref 45&46) through sufficient monitoring and inspections.
- Ensure monthly reports on explosives are delivered to the CIM in accordance with ref 47.
- Shall ensure that written codes of safe working procedures are sufficient to ensure the safety of workmen and the public on the use and handling of explosives.
- Ensure that only explosives that are in good conditions are acted into the magazines, and any deteriorated ones are not used and are destroyed in accordance with rovisions in LI 2177[ref,69,70,142]
- Ensure only competent persons handle and use explosives [ref143,171].

Project manager: [Honjoe mining ventures, for cardinal Namidini, bolga], July 2024 till May 2025, duties and responsibilities includes,

- Lead and manage multiple projects simultaneously, ensuring alignment with business goals.
- Facilitate daily stand-ups, sprint planning, reviews, and retrospectives.
- Collaborate with contractors to prioritize and manage the project backlog.
- Identify and resolve impediments affecting project delivery.
- Monitor project performance using key metrics and report progress to stakeholders.
- Coach team members on project management principles and best practices.
- Drive continuous improvement in processes and team performance.
- Review budgets to ensure compliance and financial efficiency.
- Develop and implement operations strategies.
- Manage vendor relationships effectively.
- Analyse and improve operational processes.
- Enforce organizational policies and procedures.
- Assist the general manager to implement the site business plan and strategy
- Manage production deliverables and KPI, planning and scheduling of all mining activities:
 - Short- and medium-term planning to achieve operational plans
- Organise, supervise, and control mining resources—personnel, equipment, time—and activities to meet agreed schedules.
- Provide leadership and ensure appropriate levels of supervision for subordinate staff.
- Ensure compliance with statutory requirements for site operations.
- Ensure compliance with the relevant safety, health and environmental policies and procedures.
- Set and manage goals and objectives for the team. Monitor, provide feedback and address progressive poor performance.
- Manage the development of departmental SOPs, lead safety and operations audits.

Project Manager, ETASI-MALI (Resolute Syama site.) (May 2021 to April 23,)), Duties and responsibilities include:

- Manage the day-to-day activities of the haulage and the rental equipment in compliance to the clients and the contract standards.

- Help manage the pit mining operations, report and give support to the team to achieve the set target and standard in the pit.
 - To manage the fleet in achieving the right availability and utilization to achieve the KPIs.
 - Manage the operations to meet the occupational, safety and health standards of the client in consonance of the environmental statement of the client.
 - Prepare and organize the fleet requirement to meet the contract target of volumes required daily, weekly and monthly.
 - Plan and coordinate and supervise all the heads of department to gel up to execute the mandate of the client.
 - Coordinate training, recruitment and motivation of staff to meet the best standard in the field of haulage and rentals.
 - Manage and make input to all budgets and stock acquisition as far as the project is concerned.
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- **PRODUCTION MANAGER, MAXMASS LIMITED, JANUARY 2018 to April 2021**, duties included;
 - Good personality skills to handle people, Staff/Employees, Service Providers, Clients and all those related to and interact with relevant Managers and Support Personnel.
 - Ensure administrative duties and full filled manage all personnel under operations and effective record keeping essential to mine regulation in addition to MAXMASS Quality Control demands
 - and procedures.
 - Ensure adherence and compliance with client and mining regulations.
 - Manage the operations and monitor /control operational staff at base and the various operational areas where MAXMASS is operating on site
 - Provide direction to all operational units to help achieve operating plans and budgets, and assist with new business development.
 - Assist in asset management, equipment monitoring and reporting
 - Have a strong safety focus and ensure that all aspects of the operation are carried out in a safe and efficient manner , and in compliance with statutory obligations
 - Participate in short and medium term mine planning and scheduling process to confirm the schedule requirements and commit to achieving the agreed schedule
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- Weekly plan/schedule preparation for Clients and the GM-Projects.
 - Organize, supervise and control mining resources and activities to meet the agreed schedules of drill and blast, and load and haul operations
 - Ensure appropriate levels of supervision for all mine operations as a prime focus including shift start-up, locating and controlling personnel and machinery
 - Keep necessary record of all aspects of the operation including tones moved, equipment hours, shift records, check sheets etc., and minimize unplanned downtimes
 - Ensure statutory responsibilities for site operations, including conduct of regular operational and safety inspections

- Providing leadership for subordinate staff, including activities such as preparing work schedules, job descriptions and assigning specific duties and tasks
- Assist to build and maintain a culture focused on delivering “best practise” production, maintenance and safety outcomes

Any other duties as required by the General Manger -Projects, commensurate with your skills, competence and training or as instructed.

OPERATIONS SUPERINTENDENT, Maxmass Limited, AngloGold Ashanti, Iduapriem Site.
Sept 2013 to: Jan. 2018;

Essential duties included:

- Actively promote and maintain high safety performance levels for the team through application of ISO 14001 and OSHAS 18001 Environmental & Safety Policies and Procedures
- Strategize and conduct internal and external Audits and ensure remedies for all non-conformances are promptly rectified to meet corporate requirements, safe operating of all equipment and human resources.
- Drive the team to achieve expected operational targets by applying industrial and managerial, policies together with strong analytical skills in order to continually improve the production at optimum cost.
- Coach and manage key performance assessments for superintendent and operation supervisors
- Ensure the maintenance of professional relationship to meet customer targets and requirements within agreed parameters and exhibition of quality management systems
- Lead in preparation of operations budgets and drive internal controls on cost savings without compromising productivity and safety.
- Prepare and present accurate and representative daily, monthly and quarterly reports on production, cost, labour and all related issues to guide management for efficient operations
- Effectively lead and manage the general mining operations and optimization of productivity, haulage and fleet managements
- Display effective supervision as head of the site production team, gather need resources for overall site training programs, ensure and maintain consistent application of disciplinary procedures of the organization.

DRILLING SUPERINTENDENT, Rocksure International, Noble Gold Bibiani Ltd.,

February 2012 to August 2013

Essential Duties includes;

- Actively promoted safety, health and environmental policies in the team
- Management of the drilling activities to meet the client’s drill and blast targets.

- Managed equipment and parts to achieve the projected availability needed for increment in productivity
- Proactive identification, prevention and troubleshooting of production issues.
- Ensuring the application of the best blast hole drilling technique.
- Securing good and safe working environment for equipment and labor
- Ensuring good consumables stock management in achieving increased productivity and profitability.
- Facilitation of good communication and professional relationships with clients.
- Preparation and presentation of daily, weekly and monthly drill budgets achievements for the project and management team.
- Manage and oversee the general employee recruitment, training and staff mentoring.

SITE SUPERINTENDENT, AEL Mining Services, Golden Star Resources (Benso HBB-Site)

December 2010 to February 2012,

Essential duties included:

Safety, Health, Environment and Quality (SHEQ) Management

- Ensure and maintain strict and successful compliance to ISO 9000 and 14001 requirements and standards.
- Ensuring and maintaining zero vehicular/equipment incident on/off site
- Attend monthly SHEQ meetings regularly and actions raised integrated into the site improvement plan
- Unusual Occurrence Reports investigated on time, in full, and within four days.
- Ensure and maintain an effective traceability system for all raw materials & products.

Operational Management

- Ensure and maintain weekly operational inspections are done on all explosives bulk trucks (MMUs) and light vehicles on site
- Ensure MMU log, Blast and Quality Reports are complete and checked always on time and in full
- Ensure MMU and light vehicle maintenance plan in place and adhered to strictly line with accepted established standards.
- Ensure Pump inspections and maintenance carried out line with established standards

Stock Management

- Magazine stock-take, with detailed records of variances, signed-off daily
- Magazine stock variance investigated immediately and reconciliation done immediately
- Conduct spot checks on stocks, at least once a month for frequently used products.
- Schedule for second party stock-take of Magazine stocks
- Maintain zero explosives stock variance & less than 5% variance of bulk materials (Ammonium Nitrate Porous Prills, Sodium Nitrite and Bulk Emulsion)
- Ensure an effective ordering system for explosives and bulk materials.
- Ensure monthly sales production summary reconciled and ready at the end of the month
- Ensure minimum stock as per critical & general spare parts list

Customer Focus

- Maintain a system of blast diagnostics and reporting

- Build and maintain a cordial and professional customer relationship
- Put in place an annual key customer activity schedule
- Submit accurate key monthly production reports.

People Management

- Manage key performance assessments for supervisors and operators
- Responsible for overall site personnel training
- Ensure and maintain consistent application of organizational disciplinary procedures

OPERATIONS SUPERVISOR, AEL Mining Services, Golden Star Resources (HBB)

April 2009 to December 2010

Essential duties included:

- Reviewed and analyzed particular customer blasting practices and product application needs by conducting product application audits.
- Monitored and reported on competitive blasting trends and technology.
- Planned and evaluated truck maintenance to ensure product availability.
- Prepared monthly explosives stock report and invoices; and customer report for management meetings.
- Did monthly reconciliation of explosive and associated accessories, sales and fuel invoices.

JUNIOR MINING ENGINEER, African Mining Services Ghana Limited, Chirano Gold Mine,

May 2008 to April 2009:

Essential duties included:

- Collating of data on material (ore) moved from ROM pad to the crushing circuit
- Preparation of daily production report
- Preparation of daily maintenance report to the maintenance manager
- Preparation of accessories report for machinery forecast.
- Assessments of Rig availability and Report.

COMPUTER SKILLS

Proficient with MS Office (MS Word, Excel, Power Point, Outlook), Surpac

MINCOM CERTIFICATIONS/PROFESSIONAL EXPERIENCE

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| • | JUNE 2021 | MINE MANAGER CERTIFICATE(IDMC) |
| • | November 2018 | Mine superintendent, minerals commission. |
| • | December 2015 | Mine Captain certificate, mineral commission |
| • | October 2014 | Hazard & Risk Management training |

- October 2014 Defensive Driving training
- August 2014 Fatigue Management training
- July 2014 First Aid refresher training
- October 2013 Forman Certificate, Mineral Commission

RESEARCH WORK

The selection of pumps to dewater a mine– A Case Study (University of Mines and Technology, Tarkwa, Ghana), 2002

INTERESTS / HOBBIES:

Being in the management team, Research and marketing
Reading and listening to music

PERSONAL DETAILS

Date of Birth	16 th November, 1976
Place of Birth	Suhum (E/R), Ghana.
Nationality	Ghanaian with valid professional driving license, passport and voters ID card
Marital Status	Married
Language Spoken	Read, write and speak English & Akan fluently

REFEREES

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